

RESERVES POLICY

INTRODUCTION

SNAPS aims to provide a high quality service to our clients and their families, and supportive and challenging jobs for staff, paid and voluntary. In order to be able to do this, we need to have a solid financial infrastructure. Part of this is having financial reserves, which can be used in emergency situations – such as a sudden loss of funding or the urgent need to replace equipment.

It is considered good practice to have a Reserves Policy. The ideal level of reserves is to ensure that all the financial commitments facing the organisation in case SNAPS was required to close down suddenly, can be covered - this means the salary and redundancy commitments to our contracted staff, along with rental and other contractual agreements.

Our estimate is that reserves of £20,000 would cover all current commitments, and the reserves held by the charity at January 2017 are sufficient. A detailed financial exercise will be carried out at the next review date to ensure that reserves continue to be maintained at an adequate level. .

The Trustees are committed to working within budgets to maintain adequate levels of reserves.

REVIEW PROGRAMME:

DRAFTED 23 January 2017 / TRUSTEE REVIEW 30 January 2017 / NEXT REVIEW 30 January 2020
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